



Ons nooi jou uit om by die OBARO-span aan te sluit en saam 'n beter toekoms vir ons industrie te bou. OBARO glo daarin om 'n positiewe werkskultuur te kweek wat loopbaan-groei en innovasie aanmoedig, daarom is ons opgewonde om die OBARO kultuur met nuwe lede van die OBARO-span te deel. Met 90+ jaar se ondervinding streef OBARO daarna om die boer se besigheid op elke plaas te wees.



ONDESKRYWINGSKLERK OBARO HOOFKANTOOR (Verw.: 24/426)

Die suksesvolle kandidaat sal aan die Onderskrywingsbestuurder rapporteer.

Verantwoordelikhede:

- Onderskrywing en prosessering van eise en nuwe besigheid;
- Daaglikse hantering van eise en kwotasies
- Kommunikasie met Versekeraars;
- Telefoon navrae;
- Byhou van rekords;
- Ondersteuning aan die Onderskrywingsbestuurder; en
- Daaglikse uitvoering van opdragte vanaf Makelaars.

Vaardighede, Kwalifikasies & Algemene Vereistes:

- Graad 12 kwalifikasie;
- FATD, NQF 4 kwalifikasie en RE5 sal voorkeur geniet
- Ondervinding in Kommersiële- asook Landbou versekering dien as 'n vereiste;
- **Afrikaans-** en Engelsmagtig;
- Rekenaarvaardig en kennis van MS Office pakket;
- Uitstekende kommunikasievaardighede asook goeie menseverhoudinge;
- Goeie kennis van verskillende versekeraar stelsels, asook derdeparty stelsels;
- Moet onder hoë druk en in 'n span opset kan funksioneer;
- Vermoë om vinnig by verandering aan te pas en toe te pas; en
- In staat wees om maklik aan te pas in a veranderde omgewing.

OBARO bied die geskikte kandidaat 'n mededingende pakket,
gebaseer op totale koste van indiensneming.

**Om aansoek te doen vir hierdie pos, besoek asseblief ons webwerf op
www.obaro.co.za/careers**

Sluitingsdatum: Vrydag, 18 Oktober 2024.

*Die aanstelling sal gedoen word in ooreenstemming met OBARO se Gelyke
Indiensnemingsplan.*

Deur aansoek te doen vir hierdie pos stem u, in terme van die Wet op Beskerming van Persoonlike Inligting (POPI), in dat u persoonlike inligting wat verkry word deur OBARO en derde party leweransiers, die inligting mag gebruik en stoor om verwysings na te gaan en vir kredietwaardigheid ondersoek en statistieke verslag doeleindes. Indien u 30 dae na die sluitingsdatum nog nie van ons verneem het nie, kan u aanvaar dat u aansoek onsuksesvol is.



In lyn met die boer
Aligned with the farmer



We invite you to join the OBARO team in building a better future for our industry. OBARO believes in cultivating a positive work culture that encourages career growth and innovation and we are excited to share the OBARO culture with new members of the OBARO team. With 90+ years experience OBARO strives to be the farmers business on every farm.



UNDERWRITING CLERK OBARO HEAD OFFICE (Ref.: 24/426)

The successful candidate will report to the Underwriting Manager.

Responsibilities:

- Underwriting, processing and processing of policies;
- Daily handling of quotes, claims and amendments;
- Communication with Insurance Brokers;
- Telephone inquiries;
- Keeping of records;
- Support to the Underwriting Manager; and
- Daily execution of assignments from Brokers.

Skills, Qualifications & General Requirements:

- Grade 12 qualification;
- Must comply with FAIS legislation, NQF 4 qualification and RE5;
- Brokerage experience in all aspects of Commercial and Agricultural Insurance;
- Fluent in Afrikaans and English;
- Computer literate and knowledge of MS Office package;
- Excellent communication and interpersonal skills;
- Good knowledge of different insurer systems, as well as third party systems;
- Must be able to operate under high pressure and in a team configuration;
- Ability to adapt to change quickly; and

OBARO offers the successful candidate a competitive package, based on total cost to company.

To apply for this position please visit our website at www.obaro.co.za/careers

Closing date: Friday, 18 October 2024.

The appointment will be made in line with OBARO'S Employment Equity plan.

By applying for this position, you consent in terms of the Protection of Personal Information Act (POPI) to your personal information being obtained, utilised and stored by OBARO and its third-party service providers, through inter alia, reference checks, credit checks and statistical reports. If you have not heard from us within 30 days, you can safely assume that your application was unsuccessful.

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